

INSTRUCTIONS FOR TITLE I PART D
Subpart 1 – State Agency Programs
NEGLECTED OR DELINQUENT APPLICATION

A. GENERAL PROJECT INFORMATION

Complete the institution information for the project applicant and provide the signature of the state agency representative.

B. ASSURANCES

Read and sign the assurances for the N or D program and the general assurances required of all federal program applicants.

C. PROGRAM DESCRIPTION

1. Describe procedures used, consistent with State plan, to assess the educational needs of children being served.
2. Describe the program, including the budget for first year, with annual updates.
3. Describe how program will meet goals and objectives of State plan.
4. Describe plan to consult with experts to provide necessary training for appropriate staff to ensure planning and operation of institution-wide projects are high quality.
5. Describe how evaluation results will be used to improve program.
6. Include data showing maintenance of fiscal effort required of a LEA.
7. Describe how program will be coordinated with other State and Federal programs, such as IDEA, vocational-technical, dropout prevention, etc.
8. Describe how program will coordinate with LEAs or alternative education programs attended by incarcerated youth prior to incarceration to ensure accurate exchange of academic records and assessments.
9. Describe how appropriate professional development will be provided for teachers and staff.
10. Designate an individual in each institution to be responsible for issues related to transition of students to locally operated programs.
11. Describe plan for coordination with businesses for training and mentoring for participating children and youth.
12. Describe any additional services provided, such as career counseling, distance learning, securing student loans and grants, etc.

D. BUDGET

Complete the budget information.

Return by June 30, 2005 to:
Jan Byers, Title I Specialist
Dept. of Education
P.O. Box 83720
Boise, ID 83720-0027
jbyers@sde.state.id.us

FY 2005-06 TITLE I, PART D, *Subpart 1*
Application for *State Agency Programs*
FOR NEGLECTED OR DELINQUENT CHILDREN

A. GENERAL PROJECT INFORMATION

Name of Institution: _____

Address: _____

City/State/Zip: _____

Telephone: _____ Fax: _____

Title of Project: _____

State Applicant Agency: _____

Duration or Project: FROM: _____ TO: _____

Name and Title of Authorized Representative: _____

Address: _____
Street City/State/Zip

Telephone: _____ Fax: _____

Name and Title of Contact Representative: _____

Address: _____
Street City/State/Zip

Telephone: _____ Fax: _____

B. (1) NEGLECTED OR DELINQUENT PROGRAM ASSURANCES

The applicant, by signature of its Authorized Representative, hereby assures the Idaho State Department of Education that the applicant will adhere to the following:

1. In making services available to youth in adult correctional facilities, priority will be given to such youth who are likely to complete incarceration within a two-year period.
2. The agency will assist in locating alternative programs through which students can continue their education if students are not returning to school after leaving the correctional facility or institution.

3. The agency will work with parents to secure parents' assistance in improving the educational achievement of their children and preventing their children's further involvement in delinquent activities.
4. The agency works with special education youth in order to meet an existing individualized education program and assures that the agency will notify a youth's local school if such youth--
 - a) Is identified as in need of special education services while the youth is in the facility, and
 - b) Intends to return to the local school.
5. The agency will work with youth who dropped out of school before entering the facility to encourage the youth to reenter school once the term of the youth has been completed or provide the youth with the skills necessary to gain employment, continue the education of the youth, or achieve a secondary school diploma or the recognized equivalent if the youth does not intend to return to school.
6. Teachers and other qualified staff are also trained to work with children with disability and other students with special needs taking into consideration the unique needs of such students.
7. The program under this subpart will be coordinated with any programs operated under the Juvenile Justice and Delinquency Prevention Act of 1974 or other comparable programs, if applicable.

The applicant designated below hereby applies for a grant of Federal funds to improve educational services to youth in state institutions for neglected or delinquent youth.

I hereby certify that, to the best of my knowledge, the information contained in this application is true and correct. I further certify that the applicant will comply with the assurances required by the programs covered in this application, and that I am legally authorized to sign and file this document.

Printed Name of Authorized Representative: _____

Signature of Authorized Representative: _____

Applicant Agency Name: _____

Date: _____

C. PROGRAM DESCRIPTION

1. Needs Assessment:

2. Goals and Objectives:

3. Academic Program Design:

4. Content Standards:

a) Reading/Language Arts

b) Mathematics

5. Evaluations and Program Improvement:

a) Assessment of Academic Achievement:

6. Coordination with Other Programs:

a) State

b) Federal

7. Professional Development:

8. Transitional Services: (Note: You MUST set-aside 15-30% of your funds in your budget for transitional services and clearly explain the expenditure.)

a) Education

b) Employment

9. Student Support Services:

10. Parental Involvement:

D. Budgeted Allocation for 2005-06

Add any carryover from 2004-05

Total Allocation

Personnel

Salaries

Benefits

Educational Equipment

Description:

Professional Development

Description:

Professional Services

Description:

Repair/Maintenance Services

Description:

Technical Services (15-30% required)

Description:

Transitional Services

Description:

Employee Travel Costs

Description:

Supplies/Materials

Description:

TOTAL BUDGET
